

**BUILDING-PERMIT-APPLICATION CHECKLIST (Page 1 of 2)**

Please complete the following checklist accurately. It is an important part of your permit application -- submitting an incomplete application may delay the issue of your permit. The checklist is used to determine the project's compliance with local ordinances prior to permit issue. It is intended to assist you in complying with these requirements.

Please describe the nature of the proposed project:

1. List any building permits previously granted to the subject property.

permit no. \_\_\_\_\_ date \_\_\_\_\_  
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2. Will the project require excavation or other work on public streets or rights of way?  yes  no
3. Are all sanitary facilities connected to the sewer system?  yes  no
4. Does the project site meet the requirements of a legal building lot?  yes  no
5. If the project site is non-conforming, does it qualify as an established building lot?  yes  no
6. Does the project site contain any non-conforming uses?  yes  no
7. Does the project site contain any commercial activity for which a permit is required?  yes  no
8. Are any of the rooms in the existing or proposed structure(s) to be rented?  yes  no
9. If rooms are rented, are all off-street parking requirements for renter-owned vehicles met?  yes  no
10. Will the project include an exterior swimming pool, wading pool, hot tub, spa, landscape or ornamental pool? (Refer to the Town Swimming Pool ordinance for additional requirements.)  yes  no
11. Does any part of any fence exceed six (6) feet in height? If so, a permit is required.  yes  no
12. Does any part of any fence exceed eight (8) feet in height? If so, a variance is required.  yes  no
13. Will the project include a satellite-receiving system? (refer to the Town Satellite-Receiving-System ordinance for additional requirements.)  yes  no
14. Do the submitted plans accurately show the location, size, and configuration of all structures, appurtenant structures, impervious surfaces, and off-street parking?  yes  no

**TOWN OF BEAUX ARTS VILLAGE**

**BUILDING DEPARTMENT**

**PERMIT NO. BP**

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- 15. Is the type, size, and amount of off-street parking provided on the project site as required?  yes  no
- 16. Does the proposed structure, including any ground-level structure, comply with the front, rear, and side setback requirements?
- 17. Does the proposed building or structure comply with the maximum height requirement?  yes  no
- 18. Is the combined lot-coverage area within the required limits?  yes  no
- 19. Is the gross-floor-area ratio within the required limits?  yes  no
- 20. Does any structure to be enlarged or expanded contain a non-conforming use?  yes  no
- 21. Is the structure for which this permit is requested conforming on the building lot?  yes  no
- 22. Will the work under this permit create or increase the degree of non-conformity of any structure on the building lot?  yes  no
- 23. Will the work under this permit exceed 50% of the replacement value of any existing structure on which work will be performed?  yes  no
- 24. Has a variance been granted previously to this property?  yes  no
- 25. Will any trees be removed from this property during the proposed project? If so a Tree Removal Permit is needed.  yes  no

**I certify under penalty of perjury that i an the owner or the duly authorized agent of the owner of the property for which this permit application is made and that all information furnished in support of this application is true and correct.**

NAME (type or print): \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ OWNER AGENT DATE \_\_\_\_\_

**HOLD HARMLESS AGREEMENT:**

I certify that I or my authorized agent have reviewed and do understand all pertinent and applicable Federal, state, county, and Town of Beaux Arts Village laws, regulations, codes, and requirements to construction of the proposed project and that the project described in the permit application documents complies with these laws, regulations, codes, and requirements in all particulars.

I hereby agree as a condition of permit issue to hold harmless the Town of Beaux Arts Village, its officers, agents, and employees and to indemnify them from all liability, loss, and expense, including reasonable attorney's fees, that the town, its officers, agents, or employees may incur by reason of the issue of such permit and all other acts taken by the the Town of Beaux Arts Village relating to the work described under the permit documents, including but not limited to plans examination, issue of permit(s), inspections, and approval of construction and issuance of certificates of occupancy.

I further certify that I am the owner of the property described in the permit application documents.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_