



## TOWN OF BEAUX ARTS VILLAGE

### TOWN COUNCIL MINUTES

July 11, 2006

Leider

Mayor Wells called the meeting to order at 7:00 pm.

**PRESENT:** Mayor Judee Wells, Councilmembers Carol Clemett, Richard Leider, Tom Robinson, Aaron Sharp, and Bruce Young.

**EXCUSED:** None.

**STAFF:** Clerk-Treasurer Sue Ann Spens.

**GUESTS:** None.

**MINUTES:** Councilmember Robinson moved to approve the June 13, 2006 minutes as written. Councilmember Young seconded.

Vote: 4 For, 0 Against, 1 Abstain (Sharp). Motion carried.

**WARRANTS:** Councilmember Sharp moved to approve the July 11, 2006 warrant list, including warrant numbers 7072 through 7098, excluding warrant number 7073 approved in June, in the amount of \$19,566.93. Councilmember Robinson seconded.

Vote: 4 For, 0 Against, 1 Abstain (Clemett). Motion carried.

#### **CLERK'S REPORT:**

**HANSON GARAGE:** Clerk-Treasurer Spens reported that she discussed the situation again with Town Attorney Stewart who advised her to send another certified letter to the property owner reiterating the Town's expectation that the garage will be removed prior to or concurrent with the sale of the property and asking for a brief update on the family's plans for accomplishing this. She added that she mailed this letter on July 5, 2006 and received a prompt reply stating that the family will comply with the Town's expectation for removal.

**CODIFICATION OF BEAUX ARTS ORDINANCES:** Clerk-Treasurer Spens reported that Code Publishing called again to see if the Town remains interested in codifying our ordinances into a municipal code. She added that when they last contacted us, the cost to supplement the work completed to date was about \$1,400, and printing costs would be about \$30 per binder (without fancy binders) or \$68 with printed binders. She noted that she has found that using a municipal code to research a question about regulations than our current set of ordinances and asked that the Council consider including the \$2,000 cost to complete this project, including printing, be included in next year's budget. It was the consensus of the Council that they would like to review the draft Municipal Code as it currently reads and discuss this idea further at a future Council meeting.

**NEW METER READER:** Clerk-Treasurer Spens reported that our new meter reader, Mike Ledridge, trained this past month with Chris Deitrick and will be ready to begin reading meters on his own next month. She added that there were clearly some problems with the latest set of readings or prior sets and that she was working with residents to resolve the challenges and correct the records.

**BUILDING SERVICES PROVIDERS:** Councilmember Sharp reported that spoke with Greg Fox with BJY in Sacramento and discussed some of his concerns with Councilmember Leider prior to this meeting. He commented that he wasn't convinced that the service that BJY could provide would be adequate even though they have a local Seattle office in addition to several other offices throughout the country. He added that he didn't feel the Town should switch to another provider in order to save money if the new provider could not offer excellent service.

Mayor Wells commented that she is concerned with the service we are receiving from our current provider when it comes to tasks other than plan reviews and inspections. She added that perhaps the Town should consider contracting directly with Sound Inspections, since they are doing all of the inspections and many of the plan reviews now.

Councilmember Leider suggested that since Hunts Point has contracted with BJY for services BAV can wait a few months and see how things work out there. He also noted that if the Town decides to seek another building-services provider, we should prepare a thorough and accurate scope of work that we send to firms who are interested in providing these services. He commented that quality of the responses we receive will relate to the quality of this scope of work.

It was the consensus of the Council to table further discussion of this topic until:

1. Data relating the costs incurred for services to the fees paid by permit holders and the project values can be compiled;
2. A scope of work for the desired services can be drafted; and
3. An evaluation of Hunts Point's experiences with BJY can be obtained.

(Councilmember Clemett had to leave the meeting at 8pm. Her report, which is shown later in these minutes, was delivered prior to her departure.)

**MARSHAL'S REPORT:** Mayor Wells reported on behalf of Town Marshal Kyle Branum that she has confirmed he would like the Council to find a replacement for him. It was the consensus of the Council that Mayor Wells contact a couple of people directly about the position and that Clerk-Treasurer Spens run a brief notice in the next newsletter about the position opening.

**WABA REPORT:** No report.

**WATER REPORT:** Water Supervisor Bob Durr reported that Bill Beck replaced two inoperable valves in the water line loop that runs from SE 29<sup>th</sup> Street to the beach and up the South Beach Road past the Taugher.

He also reported that he is investigating a problem with the new water pump as it has been tripping the circuit breaker and pumping higher than normal water volumes. He explained that an electrician is assisting in determining the problem.

He closed by stating that he is looking into running a second well that would serve as a backup to the first well noting that this could reduce the number of times the Town has to use the emergency connection to Bellevue water.

Councilmember Sharp asked if the Water Department should be looking at an alarm system that warns when the pump is not operating properly. Water Supervisor Durr answered that he will consider the possibility.

**EMERGENCY PREPAREDNESS:** Councilmember Robinson reported that he and Sylvia Hobbs have reviewed the Blockwatch assignments and that the next step for implementing his plan for emergency preparedness education is for his committee to create four BAV neighborhoods from the Blockwatch areas. He added that once the Emergency Preparedness neighborhoods are determined, he plans to ask one Blockwatch Captain for each neighborhood to act as the Neighborhood Captain and join the committee (currently comprised of himself, Councilmember Young, and the Town Marshal). He noted that the committee will then organize an education program based on the Bellevue Neighborhood model and will run the Town's Emergency Preparedness and Response efforts.

**PUBLIC HEARING: 2007 – 2012 SIX-YEAR TRANSPORTATION**

**IMPROVEMENT PROGRAM:** Mayor Wells opened the public hearing at 8:35pm. Councilmember Sharp described the process he used to develop the estimated costs for each project. Mayor Wells closed the public hearing at 8:45pm.

**MOTION:** Councilmember Robinson moved to pass Ordinance No. 342 adopting a Six-Year Transportation Improvement Program for the years 2007 through 2012, inclusive.

Councilmember Leider seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

**MAYOR AND COUNCILMEMBER REPORTS:**

**FOLIAGE MAINTENANCE:** Councilmember Clemett reported that she was asked by a resident about removing a large holly and several bushes from the ROW near the resident's house. She added that the holly is damaging a neighboring evergreen and she recommends that the holly be removed.

Councilmember Young commented that the Town allows homeowners to manage the non-tree growth in their adjacent ROW, so they don't need permission for its removal. He added that he can ask an arborist to assess the health of the evergreen but if the resident wants to remove the holly, they should do so at their expense, unless a true Town-maintenance issue exists.

Mayor Wells suggested that the Council consider developing a standard for ROW maintenance, including outlining who pays for what.

After additional discussion, it was the consensus of the Council that:

- Any foliage maintenance on the ROW that is performed for safety reasons, e.g. if a tree is dead, dying, or dangerous or if foliage affects visibility for drivers or pedestrians, then the Town will pay for removal,
- Otherwise, a resident can remove foliage, except for trees, from the ROW at their expense.

**LANDSCAPING PLANS:** Councilmember Clemett reported that she is working on a plan for landscaping the water tower lot and the path from 5 Corners to SE 29<sup>th</sup> Street.

**TRAILER PARKING:** Councilmember Clemett reported that she will review the status of those trailers that were deemed to be out of compliance with the Town's requirements for screening and report on compliance status of each to Clerk-Treasurer Spens so that Ms. Spens can send follow-up letters informing the owners whether they are now in compliance or remain out of compliance.

**TREE MANAGEMENT:** Councilmember Young reported that several trees are scheduled for trimming and/or removal: in front of the Kulp residence there is a tree with many large dead branches to be trimmed, on the path near the Matsudaira residence there is an evergreen tree leaning that needs severe trimming, and there is a madrona near the beach to be trimmed. He also reported that an uprooted tree near the Matsudaira residence will be removed.

Councilmember Leider reported that he is continuing to work on some ideas for a Tree Management Plan and hopes to present them to the Council soon.

**UNDERGROUND UTILITIES:** Councilmember Leider reported that he has completed much of his research on this topic and will prepare and present a formal report to the Council in the coming months.

**BATES HEDGE:** Mayor Wells reported that a decision has been made with respect to cutting back the hedge. She added that Ms. Bates understands that if the hedge is not kept within the agreed-upon envelope, the Town will remove the hedge without further discussion. She added that Ms. Bates may be asked to sign a maintenance agreement acknowledging this agreement to maintain the hedge.

**NEXT MEETING:** It was the consensus of the to cancel the August meeting for lack of a quorum. Clerk-Treasurer Spens reminded the Council the September meeting is scheduled for September 12<sup>th</sup> at Councilmember Sharp's house. (Councilmember Robinson and Councilmember Sharp are trading meetings in September and October, because Councilmember Robinson will be unavailable for the September meeting.)

**ADJOURN:** Councilmember Robinson moved to adjourn the meeting at 9:30 pm. Councilmember Leider seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens  
Clerk-Treasurer