



TOWN OF BEAUX ARTS VILLAGE

TOWN COUNCIL MINUTES

January 14, 2014

Leider

Mayor Leider called the meeting to order at 7:00 pm. Clerk-Treasurer Spens administered the oaths of office to newly elected Councilmember Wade Morlock and to re-elected Mayor Leider and Councilmembers Hillberg and Stowe.

PRESENT: Mayor Richard Leider, Councilmembers John Gillem, Mike Hillberg, Wade Morlock, and Tom Stowe.

EXCUSED: None.

STAFF: Clerk-Treasurer Sue Ann Spens.

GUESTS: Water Supervisor Bob Durr, WABA President Paula Dix.

MINUTES: Councilmember Stowe moved to approve December , 2013 minutes, as written. Councilmember Hillberg seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

WARRANTS: Councilmember Stowe moved to approve the December 31, 2013 warrants, numbers 9492 through 9511, in the amount of \$16,637.55. Councilmember Hillberg seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Councilmember Hillberg moved to approve the January 14, 2014 warrants, numbers 9512 through 9521, in the amount of \$14,449.28. Councilmember Gillem seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

CLERK'S REPORT:

RFQ FOR ROW MASTER PLAN: Clerk-Treasurer Spens reported that the Town received 6 responses to our Request for Qualifications and has forwarded them to Councilmember Hillberg for further review and analysis.

2014 MEETING CALENDAR: Clerk-Treasurer Spens noted that she will not be distributing a new calendar of meetings dates and locations until the mayor's appointment to fill former Councilmember Leber's position is confirmed. She pointed out that the February Council meeting is scheduled for new Councilmember Morlock's house. Councilmember Morlock expressed concern that he doesn't have adequate space to hold Council meetings, so it was decided that his home will be removed from the rotation. The March meeting will be held at Councilmember Stowe's house.

MAYOR PROTEM: Clerk-Treasurer Spens reminded the Council that the position of Mayor ProTem is open now that Aaron Sharp has left the Council. It was the consensus of the

Council that Councilmember Gillem will serve as the next Mayor Pro Tem.

MARSHAL'S REPORT: Town Marshal Walter Scott reported that the Town has experienced no burglaries for the last 12 months but mail thefts continue. He added that areas in our vicinity continue to experience car prowls, burglaries etc. and reminded everyone to be vigilant.

WATER REPORT: Water Supervisor Bob Durr wondered if the Town had experienced a power outage over the weekend because the pump switched off briefly. He reported that the Town's water customers used 11,460,000 gallons of water in 2013, which is consistent for recent years.

He commented that there are many tree branches growing into the signal line between the tank and the pump. Councilmember Stowe wondered how close this line can be to the power lines. It was mentioned that PSE will be replacing a number of power poles throughout the Village and that this work may affect some of the trees in question. We should know more soon.

Mayor Leider commented briefly on AT&T's interest in placing a cellular antenna on the water tower, noting that if the work is done, it may prompt the need for upgrades to the tower structure, which the applicant would handle.

WABA REPORT: WABA President Paula Dix reported that the Winter Dinner will be held on Saturday February 1st.

She also reported that WABA's proposed budget for 2014 should be released soon and will include multi-year projects for capital improvements. She added that WABA is tabling discussion regarding the Beach Roads until further notice.

APPEARANCES: None.

Mayor Leider asked the Council to consider adding time at the end of the agenda for an Executive Session to discuss legal issues relating to a potential lease. It was the consensus of the Council that the agenda be so amended.

STATUS OF SHORELINE MASTER PROGRAM (SMP) UPDATE: Mayor Leider reviewed recent correspondence between the Town and the Washington State Department of Ecology (DOE). The Council then revisited the three remaining open items on our draft SMP and decided that further discussion with DOE is needed to determine how to protect the Town and it's private property holders while meeting the DOE's requirements.

Town Planner Mona Green remarked that she has spoken with the David Pater, the DOE employee who has replaced Anthony Boscolo in the SMP review process. She would like to invite Mr. Pater to visit the beach property so he can better understand how unique it is and to the February Council meeting to discuss these issues in person. It was the consensus of the Council to do so.

HAZARD MITIGATION PLAN: Clerk-Treasurer Spens commented that the Town's Hazard Mitigation Plan is now ready to submit to King County for their review and incorporation into a Countywide plan. She noted that this plan includes the action items discussed last month. It was the consensus of the Council that she should submit the report

CONFIRMATION OF PEGGIE BATES' APPOINTMENT TO TOWN COUNCIL: Mayor Leider asked the Council to confirm his appointment of Peggie Bates to Council Position No. 4 replacing Matt Leber who has resigned effective December 31, 2013. The term of this position expires on December 31, 2015.

MOTION: Councilmember Stowe moved to confirm the appointment of Peggie Bates to Town Council Position No. 4 replacing Matt Leber for a term that expires December 31, 2015. Councilmember Hillberg seconded.
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

COUNCIL DUTIES: Clerk-Treasurer Spens reminded the Council that this is an annual discussion to determine whether Councilmembers wish to continue with their current duties or switch to another area of responsibility. She noted that Councilmember Gillem has already expressed an interest in taking over financial oversight duties and that Councilmember Hillberg wishes to retain his current duties overseeing tree work and the ROW Master Plan.

Mayor Leider distributed a draft organizational chart that incorporates these two items and asked the Council to review it and email him with their interests. This discussion will continue next month.

STRATEGIC PLANNING:

Goal 1. Town Hall

Councilmember Stowe noted that the Planning Commission should include use guidelines for a town hall on the water-tower property in their update of the Town's Comprehensive Plan.

Goal 2 - Best Practices for Small Town Reserves / Fiscal responsibility

Councilmember Gillem has identified a number of areas to focus on and has located some tangible resources to help guide development of our best practices. He noted specifically that the City of Clyde Hill develops best and worst-case five-year budgets to "stress-test" their resources and guide their decisions on reserve levels. He is also researching the steps and costs for obtaining bonds. Even though we don't anticipate needing to borrow money, it is always wise to know how to do it before one needs to actually do it.

Goal 4 - Town Character / Master Plan for ROWs

Councilmember Hillberg reported that the Town received six responses to the recent RFQ. He has reviewed them and found four that look promising because they focused on community involvement in the process, plans for landscaping and paths, improvements to lighting, traffic calming and storm water management. Next, he will review these four in more depth and whittle the list down to two or three firms to be interviewed.

Councilmember Morlock and Mayor Leider will assist with the interview process.

Councilmember Hillberg noted that this first phase is intended to lead to guidelines for the use of the rights of way, both by the Town and by adjacent owners. He plans for a second phase that would involve developing detailed plans for individual areas.

Goal 9 - Public Utilities / Stormwater system

Councilmember Stowe reported that he has spoken with representatives of the King County Flood Control District Fund about grant funding to develop the Town's Stormwater Management Comprehensive Plan. The available funding for 2014 is \$17,000. He will prepare and submit a grant application by the January 31, 2014 deadline.

MAYOR AND COUNCILMEMBER REPORTS:

TREE INSPECTIONS: Councilmember Hillberg reported on various tree issues and ROW tree work that has happened or is planned, including:

- A fir on SE 29th Street just west of the Angle Road as removed on the recommendation of the Town Arborist. The tree had developed competing trunks and was discovered to have significant rot in its core at the junction of those trunks.
- A maple between Durr and Gillem was pruned.
- The removals will be mitigated with the planting of a tree on 106th Pl SE, one or two trees on 108th, and one on SE 29th.

He noted that his goal is to plant a replacement tree for every tree removed but he needs to find locations where adjacent owners will volunteer to care for the tree until it is established.

Councilmember Hillberg reported that he is working with Tree Solutions to update the Town's watch list and he is overseeing Potelco's pole-replacement project with Tree Solutions' help.

WHATMORE ISSUE: Mayor Leider reported that the Town has exchanged correspondence with the Whatmore Estate, which agreed with most of the Town's conditions, and will be re-engaging to work toward a mutually acceptable resolution to the encroachment and use issues in the near future.

PLANNING COMMISSION APPOINTMENT: Mayor Leider asked the Council to confirm his appointment of Jeff Jochums to the Planning Commission replacing newly elected Councilmember Wade Morlock. The position's term expires on December 31, 2015.

MOTION: Councilmember Hillberg moved to confirm the appointment of Jeff Jochums to the Planning Commission replacing Wade Morlock for a term expiring December 31, 2015. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

EXECUTIVE SESSION: Mayor Leider temporarily adjourned the regular Council session for about 10 minutes at 9:45 so the Council can discuss legal issues relating to a potential lease.

At 9:55pm, the Council reconvened its regular session.

NEXT MEETING: Clerk-Treasurer Spens reminded the Council that the next Council meeting will be held at 7:00pm on Tuesday February 11, 2014 at Tom Stowe's house.

ADJOURN: Councilmember Hillberg moved to adjourn the meeting at 10:00 pm.
Councilmember Gillem seconded.
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens
Clerk-Treasurer