

**GRADING/DRAINAGE-PERMIT-APPLICATION CHECKLIST**

Please complete the following checklist accurately. It is an important part of your permit application -- submitting an incomplete application may delay the issue of your permit. The checklist is used to determine the project's compliance with local ordinances prior to permit issue. It is intended to assist you in complying with these requirements. In addition to this checklist, you must submit an Application for Plan Review and Building Permit and **THREE** sets of full-size (24" x 36") site plans. The site plans must show:

1. The existing topography with contour intervals not to exceed 2 feet.
2. The proposed finished topography with contour intervals not to exceed 2 feet.
3. All existing and proposed drainage facilities, including the location of all piping, catch basins, yard drains, etc.
4. All existing and proposed retaining walls and/or rockeries over four feet in height.

Please describe the nature of the proposed project for which this grading/drainage permit is required:

Please describe the proposed waterway for disposing of storm water. (i.e. storm drain, natural drainage channel, etc.)

What volume of soil will be exported or imported, in cubic yards? \_\_\_\_\_

Will the project include any retaining walls or rockeries over four feet in height?  yes  no

Will the project require excavation or other work on public streets or rights of way?  yes  no

**I certify under penalty of perjury that I am the owner or the duly authorized agent of the owner of the property for which this permit application is made and that all information furnished in support of this application is true and correct.**

NAME (type or print): \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ OWNER  AGENT  DATE \_\_\_\_\_

**HOLD HARMLESS AGREEMENT:**

I certify that I or my authorized agent have reviewed and do understand all pertinent federal, state, county, and Town of Beaux Arts Village laws, regulations, codes, and requirements applicable to construction of the proposed project and that the project described in the permit application documents complies with these laws, regulations, codes, and requirements in all particulars.

I hereby agree as a condition of permit issue to hold harmless the Town of Beaux Arts Village, its officers, agents, and employees and to indemnify them from all liability, loss, and expense, including reasonable attorney's fees, that the town, its officers, agents, or employees may incur by reason of the issue of such permit and all other acts taken by the the Town of Beaux Arts Village relating to the work described under the permit documents, including but not limited to plans examination, issue of permit(s), inspections, and approval of construction and issuance of certificates of occupancy.

I further certify that I am the owner of the property described in the permit application documents.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_