



TOWN OF BEAUX ARTS VILLAGE

PLANNING COMMISSION

MINUTES

January 18, 2018
Moloney

Present: Chairperson Kim Moloney, Commissioners Jeff Kendall, Jeremy Laws

Excused: Commissioner Steve Tegeler

Staff: Planner Mona Green, Deputy Clerk Angela Kulp

Chairperson Moloney called the meeting to order at 7:07pm.

ADMINISTRATIVE:

The Planning Commission welcomed its newest commissioners, Jeremy Laws and Steve Tegeler, as appointed at the January Council meeting. Planner Green reminded the commissioners of the Planning Commission's role as the Town's advisory body on land-use issues as directed by the Council.

Staff also reminded commissioners of the state's public records training requirement, which Deputy Clerk Kulp had sent to any commissioner in need of that training.

The Commission then reviewed their current By-Laws. After some discussion, the commissioners agreed no changes were necessary at this time.

MINUTES:

Commissioner Kendall moved to approve the October 19, 2017 minutes as written.

Chairperson Moloney seconded. Vote: 3 For, 0 Against. Motion carried.

There were no meetings in November or December due to lack of quorum.

OLD BUSINESS: Zoning Code Amendments

Planner Green reported she prepared a written statement to the Council confirming answers to their questions and concerns as requested last fall. Deputy Clerk Kulp reported the Council held a public hearing at their January meeting followed by a vote. The Zoning Code amendments passed as recommended by the Planning Commission per the redlined version prepared by Town Planner Green.

NEW BUSINESS: Landscaping –ROW

Chairperson Moloney explained the landscaping concern for the new commissioners' benefit. Planner Green brought and explained examples of bonds that could be used, which the commissioners discussed. The commissioners agreed the bonds were a good idea. Their landscaping concerns were primarily on Town ROW so after further discussion, the commissioners agreed upon the following:

- Planner Green will draft a newsletter notice for all resident awareness for Deputy Clerk Kulp to include in a newsletter this spring.
- Planner Green will discuss bonds with Building Official Kolke as an additional tool to use, and report back to the Commission with actionable items to pursue based upon Building Official Kolke's suggestions.

NEW BUSINESS: GFAR Definition – Zoning

Planner Green explained the "GFAR" (Gross Floor Area Ratio) definition in the Zoning Code to the commissioners. After a brief discussion of how a previous issue of covered parking was handled by the "GFAR" definition, commissioners agreed the "GFAR" definition was sufficient, but a definition for "eave" is also needed. Planner Green agreed to bring a new definition for "eave" to the next meeting. As the Zoning Code amendments have just been completed, commissioners agreed future Zoning amendment recommendations will be added to the working Zoning document beginning with the "eave" definition when confirmed.

Commissioner Kendall inquired about how covered patios are calculated in the Zoning Code. Planner Green noted new calculations in the recent Zoning amendments will assist in determining structural coverage, an example of which could be a covered patio. Commissioners agreed therefore no additional zoning restrictions are needed at this time for covered patios.

Adjourn: Chairperson Moloney moved to adjourn the meeting. Commissioner Kendall seconded. Meeting adjourned at 8:25pm. Vote: 3 For, 0 Against. Motion carried.

Next Meeting: The next regular Planning Commission meeting will be held at Commissioner Kendall's home on February 15, 2018 at 7:00pm.

Respectfully submitted,
Angela Kulp, Deputy Town Clerk