



TOWN OF BEAUX ARTS VILLAGE

TOWN COUNCIL MINUTES

November 12, 2019
Gillem

Mayor Gillem called the meeting to order at 7pm.

PRESENT: Mayor Gillem, Councilmembers Kathy Corra, Paula Dix, Aletha Howes, Hans Juhle, and Tom Stowe.

EXCUSED: None.

STAFF: Clerk/Treasurer Sue Ann Spens.

GUESTS: None.

MINUTES: Councilmember Dix moved to approve the October 8, 2019 minutes, as amended. Councilmember Howes seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

CLAIMS: Councilmember Stowe moved to approve the Final November Claims Register for check numbers 15326 through 15346 in the amount of \$55,655.94. Councilmember Juhle seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

CLERK'S REPORT:

KING COUNTY REGIONAL HOMELESSNESS AUTHORITY: Clerk/Treasurer Spens reminded the Council that she had distributed materials on behalf of Councilmember Stowe from the City of Enumclaw expressing concerns about this new County initiative, particularly the lack of equitable representation in the make-up of the authority. In essence, the governing body of the authority will consist of non-elected individuals who will direct homelessness policy for the entire region and expend taxpayer dollars without being directly accountable to the voters of the County. She added that the City of Algona wrote a similar letter that just arrived a couple of days ago. After some discussion, it was the consensus of the Council that Mayor Gillem write a letter on behalf of the Council expressing our similar concerns.

PARKS LEVY: Clerk/Treasurer Spens reported that King County's Parks Levy passed on November 9th. Beaux Arts is eligible for \$26,000 worth of funding to be expended to maintain and improve parks and trails within the Town. The County is completing work on the Parks Levy Agreement that will outline uses for the funds, and that agreement should be ready for Council action at the December meeting.

2017-18 AUDIT: Clerk/Treasurer Spens reported that the State Auditor's Office expects to complete their audit of our financial records for 2017 through 2018 later this month.

MARSHAL'S REPORT: Mayor Gillem reported on behalf of the Town Marshal that he

heard reports of mail theft last month.

WATER REPORT: Mayor Gillem reported on behalf of Water Supervisor Durr that the number of replacements for Bill Beck has been narrowed to two, both of whom are very qualified. Of the two, one may be interested in assisting with the Street Superintendent's duties, but that isn't yet certain. Mayor Gillem noted that he and Bob are working on a service recognition for Bill Beck to honor his 49 years of service to the Town.

WABA REPORT: No report.

APPEARANCES: None.

SE 27TH STREET UTILITY EASEMENT: Councilmember Stowe explained that the easement before the Council has been reviewed by the Town Attorney. In addition, Town Engineer Stacia Schroeder has reviewed the legal description to ensure it is correct. He reminded the Council that this easement is needed to allow the Town to construct the Stormwater Improvements along SE 27th Street, some of which is owned by the Western Academy of Beaux Arts (WABA). The only Council action remaining is to approve the easement and then forward it to WABA for their final review and approval.

MOTION: Councilmember Stowe moved to approve the utility easement for SE 27th Street as written, to authorize that it be forwarded to WABA for their review and approval, and once approved that the Mayor be authorized to sign it signifying the Town's acceptance of the easement. Councilmember Corra seconded.
Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

Once the easement is fully executed, Clerk/Treasurer Spens will arrange for it to be recorded with King County.

PUBLIC HEARING: PROPOSED 2020 BUDGET: Clerk/Treasurer Spens reminded the Council that this is the second of two public hearings the Council is holding to hear public comments about the Town's Budget for 2020. In addition, if amendments to the 2019 budget are warranted, the Council will hold a public hearing in December to address those; however, at this time, it does not look like a budget amendment will be needed.

Mayor Gillem opened the public hearing at 7:37pm. As there were no comments, he closed the public hearing at 7:38pm.

Clerk/Treasurer Spens noted that the worksheets presented tonight have been updated to include YTD performance through September 2019, all requested changes and suggestions made during last month's discussion, and new information about anticipated expenditures.

The Council reviewed the proposed budget by fund and made minor changes. Clerk/Treasurer Spens will incorporate these changes into a final version for adoption by ordinance at the December meeting.

PUBLIC HEARING: PROPOSED ORDINANCE NO. 443 SETTING THE 2020 LEVY: Mayor Gillem opened the public hearing at 8:00pm. As there were no comments, he

closed the public hearing at 8:01pm.

MOTION: Councilmember Juhle moved to pass Ordinance No. 443 setting the property tax levy for 2020. Councilmember Dix seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

Clerk/Treasurer Spens will forward certified copies of the levy ordinance to King County for their use.

PROPOSED ORDINANCES REGULATING 5G CELLULAR WIRELESS

FACILITIES: Clerk/Treasurer Spens reminded the Council that they are now reviewing two proposed ordinances:

- A Master 5G Ordinance establishing regulations for the overall franchise approval, placement, etc. of 5G and other small wireless facilities in Town, and
 - A Design Ordinance governing the land-use aspects of the deployment process.
- She also reminded Council that all language that is more appropriately included in each franchise agreement has been removed from these ordinances.

Mayor Gillem suggested that the Council review each ordinance line by line. At the completion of this review, Councilmembers offered to take a bit more time to compile their requested changes and comments and forward them to Clerk/Treasurer Spens no later than November 22nd. Ms. Spens will consolidate the comments, questions, etc. and forward them to Eileen Keifer to prepare a final clean copy for the Council's review in December. After the final Council review, the documents will be forwarded to the Planning Commission for a final review. Due to the extensive changes made since the Planning Commission provided this material to Council, the Planning Commission will have to conduct another public hearing before sending the documents back to Council with their recommended action.

PROPOSED STORMWATER UPGRADE PROJECT: Councilmember Stowe reported that final documents have been signed to secure project funding through the State Military Department. The grant will cover the cost of about 90% of the \$250,000 project, while the remaining 10% will be matched by the Town. Councilmember Stowe noted that we may be able to use volunteer hours to offset some of our matching requirements.

Councilmember Stowe commented that the grant is reimbursement based and that the agreement outlines the specifics for reporting progress and applying for reimbursements. He also noted that the Town has a 30% design complete and has obtained core samples to assist in developing the final design. He and Town Engineer Schroeder are looking for a designer to complete drawings for the 100% design. He is also looking at when to hold a public meeting for residents – probably in December or January – to explain the project to residents.

MAYOR AND COUNCILMEMBER REPORTS:

3Q2019 TREASURER'S REPORTS: Councilmember Juhle reported that he has completed his review of the 3Q2019 Treasurer's Reports and signed them indicating his approval.

FALL CLEAN UP: Councilmember Dix reported that the Fall Town Clean Up was moderately successful.

TREE INVENTORY: Councilmember Dix reported that she met with Elizabeth Walker to review the forest assessment conducted for the Town by King Conservation District and gave a brief list of the recommendations it presents. She would like time on the January agenda to give a full report.

TREE WORK: Councilmember Dix reported that the work she discussed in October is scheduled to be completed on November 15th.

OTHER TREE ISSUES: Councilmember Dix reported that a large tree on the right-of-way along SE 27th Street is failing, probably because the trunk has been buried too deeply around its base.

KING COUNTY HAZARD MITIGATION PLAN: Councilmember Howes reported that the Town's draft annex to this plan has been submitted to King County for review.

PLANNING COMMISSION / COUNCIL CANDIDATES: Mayor Gillem reported that he is speaking with potential candidates for the open positions on the Planning Commission and Council. Once his decisions are finalized, he will bring the appointments to the Council for confirmation in January.

ROW MAINTENANCE SUPPORT: Mayor Gillem reported that he has reviewed the current contract with Marc Schaadt and has asked for a reviewed proposal from Mr. Schaadt for increased work. He would like Councilmember Dix to help him review Mr. Schaadt's proposed work calendar to be sure it fits with her expectations.

EXECUTIVE SESSION: The Council adjourned to Executive Session at 9:45 pm to discuss personnel performance. The session is expected to last about 10 minutes. At 9:55 pm the Council closed the executive session and reconvened the regular session.

NEXT MEETING: The next regular Council meeting is scheduled for 7:00 pm on Tuesday December 10, 2019 at Councilmember Juhle's house.

ADJOURN: Councilmember Juhle moved to adjourn the meeting at 9:57 pm.

Councilmember Howes seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens
Clerk-Treasurer