



TOWN OF BEAUX ARTS VILLAGE

TOWN COUNCIL MINUTES

May 12, 2026

PRESENT: Mayor Aletha Howes, Councilmembers Paula Dix, James McCarthy, Stacy Saal, Tom Stowe

EXCUSED: Brad Wheeler

STAFF: Clerk/Treasurer Amy Myhre, Town Engineer Stacia Schroeder

GUESTS: Sgt. Robert Nishimura, Marji Jochums, Town Marshall, Eric Antonelli, Town Water Superintendent, Residents Kanstantin Golyaev and Nadezda Golyaeva

Mayor Howes called the meeting to order at 7:00 pm.

REPORT FROM SGT. ROBERT NISHIMURA FROM THE KING COUNTY SHERIFF'S DEPARTMENT

Sergeant Robert Nisimura from the King County Sheriff's Department introduced himself to council and gave an update on the Sheriff's Department. The department is at critically low staffing levels and is only at the 60th percentile for staffing. This means there are fewer officers patrolling the 700 square miles of King County. Right now, there are only 7-8 officers available to patrol the area, while 12-14 would be ideal. Mayor Howes pointed out that it does not seem like the Town is getting the contracted number of patrols per day, and Sgt. Nishimura confirmed that this is likely due to the low staffing levels of the department. The officers are doing their best to patrol the Town but often get called out to other areas.

MINUTES: Councilmember Stowe moved to approve the April 14, 2026, minutes as presented. Councilmember McCarthy seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

CLAIMS: Councilmember Dix moved to approve the Final May 12, 2026, Claims Register for check numbers 17008 through 17019 in the amount of \$71,716.97. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

CLERK'S REPORT:

Annual Report for State Auditor's Office: Clerk Myhre has been working on the Annual Report for the State Auditor's Office. A draft of the report has been submitted to Mayor Howes and Councilmember McCarthy for their review, although there is still one small reconciling discrepancy that needs to be researched. The Annual Report will be submitted to the SOA before the 5/30/26 deadline.

Small Cities Connector Meeting: Clerk Myhre and Councilmember Stowe attended AWC's Small Cities Connector meeting in late April in Elma. The meeting was helpful in connecting with other small cities and their staff, along with AWC and RSMA staff. Clerk Myhre will work with Mayor Howes on potentially documenting some Council policies in the upcoming months. Clerk Myhre and Councilmember Stowe will also investigate clarifying insurance coverages for Council meetings that are held in Councilmember's homes.

Estimate for Catch Basin Repair on 29th: Bob Durr received an estimate from Good Boy Excavating and Plumbing for the repair of the Catch Basin on 29th Street. The cost of the repair is estimated at \$4,500.24. Council tabled the discussion on the bid to determine the necessity of the project and, if necessary, secure two additional bids.

Comp Plan Update: Clerk Myhre has not yet heard back from the Department of Commerce, so at this point there is nothing to update.

CONTINUING ITEMS:

Rackspace: Clerk Myhre has finished downloading the archived emails from Rackspace and uploading them to Outlook. Councilmember Stowe tested and was able to locate emails back to 2015 and even found one from 2011. The archive that is now housed in the Clerk's email archive folder has emails back to August 2016. There was consensus from Council that the Town should cancel the Rackspace agreement, now that the archived emails have been transferred to Outlook. Clerk Myhre will investigate also putting the archived emails on a thumb drive for additional back up.

Accounting Software Search: Clerk Myhre was able to talk to other Clerks at the Small Cities connector event, and most towns she spoke with use Springbrook for their accounting software needs. Clerk Myhre met with Springbrook to see if their software would be a good fit for the Town. Clerk Myhre will continue to investigate and will work with Mayor Howes to determine if this is a good fit before presenting to Council.

MARSHAL'S REPORT: Nothing to report.

WATER REPORT: Water Superintendent Antonelli will investigate the town water meters for possible inaccuracies.

WABA REPORT: Nothing to report.

APPEARANCES: None

REVIEW OF THE PROCUREMENT POLICY AND ADOPTION OF RESOLUTION 347

Council previously reviewed the Town Procurement Policy at the March 2026 meeting and suggested potential changes to the policy. Town Engineer Schroeder updated the policy to

reflect changes mandated by the State and the updated thresholds that Council recommended. Councilmember Stowe suggested small changes to section 2.4 and 2.5. Town Engineer will make the appropriate changes.

MOTION: Councilmember Saal moved to adopt Resolution 347, which updates the Town Procurement Policy, as amended. Councilmember McCarthy seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

REVIEW OF THE TOWN SURVEY – PHASE 2

Town Engineer Schroeder received a draft of phase 2 of the Town Survey from PACE Engineers in April. She confirmed that the boundary lines between Town and private property are correct. Boundary lines between private property are based on GIS lines, which may not be as accurate. It was not worth the time and money for the Town to survey private property lines, as this is the homeowner's responsibility. Councilmember Stowe requested the survey be converted to CAD format and aligned with previous surveys. Town Engineer Schroeder suggested that the next phase of the survey should be getting everything that's been surveyed so far into CAD format and into alignment with past surveys instead of moving on and surveying more land. Council agreed. The Town will need to reassess the costs of the survey, since this additional phase may lead to additional cost. Town Engineer Schroeder will assess and report back.

MAYOR AND COUNCILMEMBER REPORTS:

Councilmember McCarthy Relocating: Councilmember McCarthy will be moving out of the Village sometime in late summer, so a replacement Councilmember will be needed.

Councilmember Saal will take over the accounting review that Councilmember McCarthy handles once he vacates his seat, likely around Sept. 1. Clerk Myhre will put an item in the June newsletter notifying residents of Councilmember McCarthy's departure.

RSMA Insurance: Councilmember Stowe talked with an RSMA representative at the Small Cities Connector meeting in Elma regarding insurance coverage for Town Council meetings held in private homes. Council elected to table this discussion and revisit it in an executive session in June.

Arborist Town Walk Through May 28th: Councilmember Dix will walk through the Village with the Town Arborist on May 28th. If anyone has any areas they would like them to look at, please let Councilmember Dix know. They will look at the hemlock on the east side of the Angle Path that seems to be dying, as the bottom 2/3 of the tree are now golden, not green. Councilmember Dix will also start working to get the drip system up and running on the Angle Path.

Mayor's Report: Mayor Howes attended a meeting hosted by SCA and led by Sam Tedford of the Policy Housing Division of King County. The meeting outlined the goals of the targeted housing increases for the county. Beaux Arts was assigned one additional affordable housing unit by 2044. Time and patience will help the Town determine what's possible and

how to achieve our goal. Mayor Howes will continue to attend industry events that make sense for the Town.

UPCOMING COUNCIL TOPICS: 2027- 2032 CIP / TIP Planning

NEXT MEETING: The next regular Council meeting is scheduled for Tuesday, June 9, 2026, at Councilmember Stowe's house.

EXECUTIVE SESSION: No Executive Session

ADJOURN: Councilmember Saal moved to adjourn the meeting at 8:41 pm.

Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Amy Myhre
Clerk/Treasurer