Present: Chairperson James McCarthy, Commissioners Jeremy Laws, Steve Tegeler, Kim Moloney  
Excused: None  
Staff: Planner Mona Green, Deputy Clerk Angela Kulp

Chairperson McCarthy called the meeting to order at 7:02pm.

MINUTES: Commissioner Moloney moved to approve the December 20, 2018 minutes as written. Commissioner Laws seconded. Vote: 4 For, 0 Against. Motion carried.  
There was no January meeting due to lack of quorum. This February meeting was moved out a week to accommodate schedules and is therefore considered a special meeting.

ADMINISTRATIVE: With a new year, the Commission discussed how to best communicate with the Council, and agreed they need a consistent liaison, or request the Council recommend an alternative.

COUNCIL UPDATE: Deputy Clerk Kulp noted the Council has not yet confirmed a new Planning Commissioner.

OLD BUSINESS: ROW Landscaping  
Deputy Clerk Kulp reported the Council reviewed the Commission’s recommended ROW Landscaping Public Outreach flyer at their February meeting and made some minor edits. The Commissioners noted their appreciation of the Council’s review, and recommend the word “removal” be added to the restrictions note, so that it will read on the first bullet point:

- Plant & Large Rock Placement and Removal

The Commissioners agreed they believe this flyer is now ready to post and share as they recommended in their December meeting.

NEW BUSINESS: Shoreline Master Plan Update  
Planner Green outlined the state’s recent legislative request for updates to the Shoreline Master Plan, and its history for the newer commissioners. The Commissioners reviewed the released schedule with a June deadline. Planner Green noted she has been meeting the state’s scheduled requirements with the agency letter distribution and a note added to the town’s website and newsletter for the public. The
Commissioners agreed there have been no updates to our own shoreline needed since the 2014 state adoption of the plan, and will follow the state’s requirements to confirm that message, with Planner Green’s guidance. As part of the state’s schedule, the Planning Commission will hold their required public hearing at their next meeting.

**Adjourn:** Commissioner Tegeler moved to adjourn the meeting. Commissioner Laws seconded. Meeting adjourned at 7:27pm. Vote: 4 For, 0 Against. Motion carried.

**Next Meeting:** The next regular Planning Commission meeting will be held on March 21, 2019 at 7:00pm at Commissioner Tegeler’s home and will include a required public hearing on the Shoreline Master Plan Update.

Respectfully submitted,
Angela Kulp, Deputy Clerk