Present: Chairperson James McCarthy, Commissioners Jeremy Laws, Kim Moloney, Steve Tegeler
Excused: None
Staff: Planner Mona Green, Deputy Clerk Angela Kulp
Guests: None

Commissioner Laws called the meeting to order at 7:04pm.

MINUTES: Commissioner Moloney moved to approve the March 21, 2019 minutes as written. Commissioner Laws seconded. Vote: 4 For, 0 Against. Motion carried.

COUNCIL UPDATE: Deputy Clerk Kulp informed the Planning Commission of the following Council updates:
- A new Planning Commissioner to fill the vacancy is near, but not yet confirmed.
- The Council is open to a joint-session learning more about 5G, but at a future date after the commissioners have investigated and learned more about 5G and how it may impact Beaux Arts, in addition to any research Planner Green has from other jurisdictions.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: 5G Technology Analysis
Deputy Clerk Kulp noted Mayor Gillem was anxious to discuss 5G with the Planning Commission and that the mayor urged for the commissioners to do more research. The commissioners agreed they would love to hear from the mayor, but since he has not been available to come to the Planning Commission, they are open to other means of communication including a Skype or phone call during our next meeting, if he is unable to attend in person.

The commissioners agreed that since a joint-session on 5G with the Council will be at a future date, they launched into a discussion about their concerns, what they do know, and how to proceed. Their concerns focused on trees, noise, microwaves, pole height, visual appearance and balance of poles with green-space along the rights of way.

Commissioner Laws noted nearby Yarrow Point has already been through this process and is similar in size, and we could benefit from their work already done by seeing how
we could adapt their codes on 5G to our needs. He noted it would also save our Town money on our tight legal budget. The other commissioners agreed and also noted our tree canopy cannot be pierced with 5G, discussing how to achieve the required direct line of sign from pole to pole with all our trees, and how the trees might be pruned or affect planting in the ROW.

The commissioners agreed with Commissioner Tegeler that with not much to control from the FCC ruling, we must focus on what we can do. Commissioners agreed a legal expert’s guidance with a joint-session will be critical. Planner Green reminded the commissioners we have some control over the permit process and design standards. Commissioner Moloney wondered if we could control pole color to blend into the landscape and Planner Green agreed this would fall under visual appearance we can regulate.

Chairperson McCarthy summarized the consensus of the Planning Commission:
- Read and review Yarrow Point’s applicable 5G codes that Planner Green agreed to distribute later tonight through Deputy Clerk Kulp.
- Hear from Mayor Gillem by the May meeting.
- Hold a joint-session education with the Council and the public soon afterwards.

NEW BUSINESS: VACANT HOMES
With the commissioners agreeing they had done all they could on 5G tonight, Planner Green turned the conversation back to Commissioner Laws’ concern last month about vacant homes that are not owner-occupied or maintained, and how that impacts the community. She shared a couple of codes from Medina for reference that applied to nuisances and vacant homes. After some discussion and consensus, the commissioners agree they believe that while the Town only has a few properties now that are vacant or may be a nuisance, it may just be common sense to be proactive and consistent with our surrounding communities by putting in place a minimum maintenance standard for our Town’s vacant homes. Deputy Clerk Kulp noted the commissioners may want to ask the Council for approval to further investigate this concern, but commissioners agreed they will include their recommendation to the Council when they are ready to discuss further.

Adjourn: Chairperson McCarthy moved to adjourn the meeting. Commissioner Moloney seconded. Meeting adjourned at 8pm. Vote: 4 For, 0 Against. Motion carried.

Next Meeting: The next regular Planning Commission meeting will be held on May 16, 2019 at 7:00pm at Commissioner Laws’ home.

Respectfully submitted,
Angela Kulp, Deputy Clerk